

[Codes of Conduct]

Recruitment is a good opportunity to make sure your staff understand what is required of them. Clear duty statements and well defined codes of conduct signed at induction go a long way to ensuring that staff understand the values, ethics and goals of the organisation and act accordingly to ensure a positive and safe student experience. And remember, once you have recruited staff, you need to ensure that you induct them well. Make sure new staff know how to follow all of your policies and procedures.